To:

From:

Date:

Re: Hand Hygiene Compliance

Healthcare associated infections have risen to the forefront of health care as a preventable cause of increased illness and mortality. Hand hygiene can decrease the rate of health-care associated infections by 25%. At UPMC St. Margaret, we take this patient safety initiative very seriously.

This letter is being sent to you because a healthcare co-worker identified you as out of compliance with the hand hygiene policy. The violation occurred on **Date**, on the **Unit**.

The hand hygiene policy maintains that hand hygiene must be performed before and after contact with the patient and/or the patient’s environment. This also includes before putting gloves on and upon removal of gloves. The hand hygiene observers monitor these behaviors. If you are observed failing to perform hand hygiene at any of those times, you are classified as non-compliant.

For the safety of our patients and staff we need everyone supporting and adhering to the requirements in the UPMC “Zero Tolerance” Hand Hygiene policy (HS-IC 0615).

Thank you for your commitment to patient safety.

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<th>Sincerely,</th>
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<td><strong>Medical Staff President</strong></td>
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